ate of	Submission:	
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# Letter of Recommendation Form

Seniors: Letters of recommendation are very important to the college admissions process. Colleges value a letter that shares insight beyond grades on a potential admissions candidate. We try our best to write the most complete letter possible on your behalf. The more thorough you are in completing this form, the more information we will have in writing your recommendation.

This form is **REQUIRED** to write a letter of recommendation.

# IMPORTANT: 2 OR 3 WEEKS NOTIFICATION IS REQUIRED TO REQUEST A LETTER OF RECOMMENDATION!

n:	

#### I am applying to the following colleges that require a letter of recommendation:

College/ University Name:	Due Date:
Self-Evaluation:	
* Provide as much detail as possible and give examples. Add additional pages if nee	ded.
1. What would you say are your greatest strengths as a person? How have you appl	ied them in your life?
2. What sets you apart as an individual? Give examples.	

3. Discuss an ever overcome it?	nt, or challenge in your life that has had a significant impact on you. How did you
1. What would yo	u like to see yourself doing in 5 years from now?

5. What have you uniquely contributed to the University Preparate nave you made a difference?	ory School Community/Family? How
·	
wards & Honors:	
ame of Award & Brief Description	Year(s) Awarded:
Jame: Description:	9101112

Name: Description:	99	10	_11	12
Name: Description:	99	10	11	12
Name: Description:	99	10	_11	12

Name Description:	9	10	11	12	
Name: Description:	99	10	11	12	

## School Activities (clubs, sports, etc.)

Activity	Grade(s) in which you participated in the activity	# of hours per week	# of weeks per year
Name: Description:	9 10 11 12	pei week	регуел
Name: Description:	9101112		

Name: Description:	9101112
Name: Description:	9101112
Name: Description:	9101112

## **Community Service:**

Activity	Grade(s) in which you participated in the activity	# of hours per week	# of weeks per year
Name: Description:	9101112		

#### **Work Experience:**

Job:	Dates:
Description of job duties:	
Job: Description of job duties:	
Dess. iption or job daties.	
Job:	
Description of job duties:	
What would you like to ensure that the recommender includes in your letter?	

Additional information you would like to share: (ex. special family or financial situations)

\*Please attach a printed transcript